



Capacity Grant Training

November 29, 2018



Agenda

- What are capacity grants – *Terri Fayle*
- Capacity grant funding – *Geneva Jahnke*
- Capacity grant reporting – *Marty Draper*
- K-State's webpage and USDA's REEport – *Terri Fayle*



Cayuse Grant Management

- K-State implementing now
- Should be up and running April-May
- Plan to incorporate capacity grants
- Very possible processes around these projects will change



What are Capacity Grants



What are Capacity Grants

- Grants made to land grants and Ag Experiment Stations for...
 - Research
 - Extension
 - Forestry Research
 - Animal Health
 - Others



What are Capacity Grants

- Previously called Formula Funds
- Require an application on the same forms as your competitive grants
- NOA/Face Sheet issued by NIFA for the funds, same as for your competitive grants
- Subject to same federal regulations on management of funds as competitive grants
- Have some specific expenditure restrictions



What are Capacity Grants

- Hatch Regular – 99 projects
- Hatch Multistate – 87 projects
- Smith-Lever 3 b) and c) -
- McIntire-Stennis – 2 projects
- Animal Health – 1 project
- All of these projects make up the Kansas AES plan of work



Hatch Multistate

- High priority topics with regional application
- AES directors approve all projects in their region
- Managed at www.nimss.org – web-based management tool for all four regions, NC, NE, S, W

Project Approval

Multistate

- Regional version of project
 - Written at regional level, all universities participate
 - Approved by region's AES directors
 - Final approval provided by NIFA
 - Managed at www.nimss.org
 - Faculty must complete Appendix E to participate
 - But you're not done!

All Projects

- Local version of project (affects Hatch, Multistate, McIntire-Stennis, Animal Health)
 - Written by local faculty member/team
 - Approved by AES
 - Final approval provided by NIFA, **only now can expenditures start**
 - Managed at REEport, <https://portal.nifa.usda.gov>



Capacity Grant Funding



Financial

- Financially treated like a competitive grant.
- All are subject to 2CFR200 - all operating expenditures will require the Dean/Dir's signature (including Smith-Lever funds)
- New FIS projects will be assigned annually to keep each fiscal year funds separate. (e.g. NAGE1800HA for FFY18 Hatch, NAGE180GHA for FFY 18 Hatch GRA, NAGE1800HM for FFY18 Hatch Multi-State)



Allowable Expenditures

- Only costs that can be directly related to a project/program can be charged to these grants.
- Beginning December 1st, all non-salary expenditures in all capacity grant funds (sources:1300,1321,1322,1323,1330,1341) will require Dean/Dir approval before payment can be made.



Non-Allowable Expenditures

- Prohibited expenditures include but are not limited to:
 - General office supplies (**including printer toner, paper, and markers**), periodicals, newspapers (project related journals are allowable), indirect costs or facility/administrative costs, small tools, general vehicle maintenance, tuition payments, anything directly related to teaching activities, etc...

Equipment

- Equipment requires **PRIOR** approval from NIFA and permission/instructions must be obtained before disposal.
 - Equipment= tangible personal property (including IT systems) with a useful life greater than 1 year and cost of \$5,000 or more.



K-State Capacity Grants

Extension

- Smith-Lever 3(b) and (c)
- Smith-Lever Special Needs
- Expanded Food & Nutrition Education Program (EFNEP)
- Renewable Resource Extension Act (RREA)

Research

- Hatch
- Hatch Multi-State
- McIntire-Stennis
- Animal Health & Disease Research



Funding Information

Research (AES- Agriculture Experiment Station)

- Hatch Regular (1321) = \$3,000,000 budgeted annually.
 - Some base funding to department, some annually allocated, based on NIFA approved projects for in-state issues.
- Hatch Multistate (1322) = \$900,000 budgeted annually.
 - Annually allocated based on the joint projects with other states that have been officially approved by NIFA. (Projects and renewals are also reviewed by the Department Heads in the appropriate discipline and approved by NCRA AES Directors in the region, then forwarded to NIFA for final approval.)



Funding Information (con't)

- Hatch Multistate (1322) (cont')
 - Beginning October 2018 (FFY 19), departments will receive \$10,000 per each approved, active, multistate projects. There will no longer be an additional travel allocation. This allocation model reflects the new university budget model where funds are allocated in alignment with specific activities and also provides better accountability for our federal capacity funds.
 - Department Heads may distribute the departmental allocation however they choose.
 - Faculty on projects “housed” in other depts., may get permission to use those funds or their Dept Head may use his/her allocation to fund those expenses.



Funding Information (con't)

- Hatch Multistate (1322) (cont')
 - Travel to the annual multistate meetings is very important!
 - No more separate travel allocation (use the \$10K allocation).
 - Funds may be used to send any/all voting faculty members to the annual meeting. Faculty must be officially assigned to a project via NIMSS.
 - If the annual meeting is combined with a professional conference, aside from the travel costs to/from the meeting, only the additional days, per diem, etc... may be charged.
 - Funds may be used for travel expenses for faculty or GRAs to conduct actual research and/or collect data. The project objective **must** be identified in the description area of the payment document.



Funding Information (con't)

- Hatch Multistate (1322) (cont')
 - **All unspent funds as of the end of the Federal fiscal year (9/30) are returned to the Dean.**
 - Variety of Multistate projects
 - » Regional (example North Central Region)
 - NC___ - Research (“fundable”)
 - NCAC___ - Advisory Committee (Department Heads)
 - NCDC___ - Development Committees (committees “to be”)
 - NCCC___ - Coordinating Committees
 - NCERA___ - Extension and Research Activities
 - » National
 - NSRP___ – National Research Support Project



Funding Information (con't)

- McIntire-Stennis (1323) = \$300,000 budgeted annually.
 - Funds are used for forestry projects only- all funds are allocated to the Horticulture Natural Resources department.
- Animal Health (1341) = \$140,000 allocated annually.
 - Funds are used by Vet Med for animal disease research

Extension (CES – Cooperative Extension Service)

- Smith-Lever Funds (1300) = \$5,200,000 budgeted annually
 - Funds used to conduct Extension activity which disseminates information produced by the experiment stations



Funding Information (con't)

- Renewable Resources Extension Act (1330) = \$46,000 allocated annually.
 - Funds used for Extension programs which are designed to assist forest and range landowners and managers in making resource management decisions based on research findings.
- Expanded Food and Nutrition Education Program (1330) = \$760,000 allocated annually
 - Funds used by Human Ecology to conduct peer-to-peer outreach programs that provide research based nutrition education to low-income families and youth.

Capacity Grant Reporting





Questions/comments I have heard...

Why do I have to do this? ... You don't (*sort of*)!

I don't get any money for this anyway! ... *or you do...*

They just go in a file somewhere! ...True!

... After they are gleaned for budget support/justification!

... After they contribute to an annual investment review!

Who cares?

This is our
opportunity
...to defend
what we do!

...to defend
the
investment!

...to defend
science!

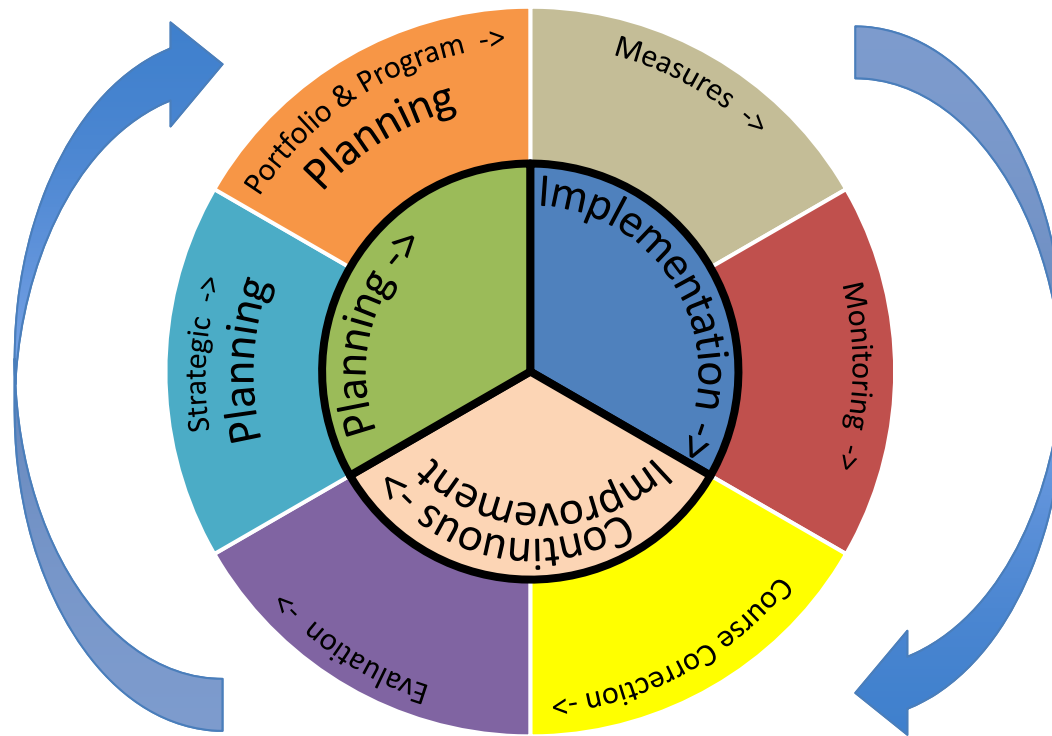
- The “Public.”
- Federal, state and local officials.
- University administration.
- Stakeholders.
- External funding sources.
- Industry representatives.
- ***Pretty much everybody with skin in the game...***



So why report well?

- Much more to be **lost** than to be **gained**.
- Responsible **accountability**.
- What you have done AND **why it matters**.
- Reporting informs an iterative process... it's good for you to be reflective!

Project evaluation...





Why Report Outcomes?

- Its the law!

- The Government Performance and Results Act of 1993 (GPRA).
- AREERA (Agricultural Research, Education and Extension Reform Act) of 1998 (POWs).
- Government Performance and Results Modernization Act of 2010.

- Budgetary/Appropriations

- Budget Justifications (Federal; competition within Extension).
- Presidential management agendas and Performance assessment-based resource allocations.
- Fiduciary responsibility when handling taxpayer dollars (OIG and GAO audits).

Why does a funder's opinion matter?

- We have competition for their attention.
- They want to see quantifiable benefits of programs.
- You can exercise some type of control over your program's future.
- ***And then, of course...***



What is Impact?

■ Change!



■ Identifiable change.

■ Measurable change.



■ Quantifiable differences.

■ Measurable benefits.



So
What?



Importance of impact statements to administrators

- Builds greater understanding of programs.
- Makes it easy to sell research, extension, and education programs when impacts can be demonstrated.
- Provides a product you can reuse.
- Serves as a repository of anecdotes for speeches and letters.

Know your Outputs!!!



- What you **do** and **produce**!
- Reports, publications, patents, data, workshops.
- Number of persons attending a **meeting**.
- Number of persons enrolled in a **program**.
- Head counts... MAY be a **measure** of impact.





Importance of Impact Statements to You!

- Program exposure.
- An informed public that understands the value of your efforts.
- Increased opportunity for future funding.

Two Kinds of “Statements”

- Impact statement.
 - The kernel.
 - Example: <https://landgrantimpacts.tamu.edu/>
- Project report.
 - Impact statement may be in there.
 - Example: USDA’s REEport.

What is an Impact Statement?

“So what?”



“Who cares?”



“Why bother?”





Ideal Statement Elements

- Demonstrates quantifiable change in at least one of the following:
 - Economic value or efficiency.
 - Environmental quality.
 - Social well-being.
 - Health or quality of life.
 - Advances in the discipline.

What makes a good impact?

- Qualitative
 - Honest, Stories, Express relationships, NEVER overstate, anecdotal stories (esp. if backed up with quantitative data).



“When I was in the Senate, it was the stories, probably more than all the factual information, that really moved you to act.”

- Tom Daschle, Former Senate Majority Leader

Anecdotes can be effective!



What makes a good impact?

- Qualitative
 - Honest, Stories, Express relationships, NEVER overstate, anecdotal stories (esp. if backed up with quantitative data).
- Quantitative - What matters?
 - Economics (*It's the economy, stupid!*).
 - Education (Measure of benefit: *How many consultants (?) were trained (output), that results in how many more eyes in the field watching for X (something). (*Did it result in doing something differently?*)*
 - Human health (*You are better off because...*).



Simple Impact Statement Components

- Issue/Problem.
- Actions – What has been done.
- Outcome/Impact – The benefits.
 - What changed.
 - Who was responsible.
 - Contact information.
- Effective messages must be concise clear and use common language – no jargon!

Example:

Use names only
with permission

- **Hayti, SD** wheat producer, **Joe Smith**, uses a predictive model to confirm his risk of ***Fusarium head blight***. When risk is low, he withholds a fungicide treatment. That results in a cost saving of \$10.00/ acre on his 5,000 acres of wheat, a **\$50,000** reduction in input costs.

- *Examples can be expanded, depending on the use; however, shorter is usually better.*
- *This is a general example. You could use actual data, cite a year, and write in past tense.*

Example:

- The ***Rxyz* resistance** gene was confirmed and a **novel** methodology was developed for **introgression** of the gene into new (*crop*) varieties. This new gene and novel methodology could lead to dramatic suppression of xyz disease over the next ten years. *Based on average losses to the disease, 50% suppression could result in \$(amount) over five years.*

Jargon



Hypotheticals can be OK, depending on the situation

Sometimes reports become briefing documents.



Natural Resources Extension Programs and Impacts

Water Issues

Clean Water and Grazing Coexist in California – California rangelands provide grazing, wildlife habitat, and serve as valuable watersheds for drinking water reservoirs. At Pardee Reservoir in Calaveras County grazing and clean drinking water were perceived to be incompatible. University of California Cooperative Extension advisors were contacted for assistance when the grazing lessees around the reservoir were told to remove their cattle due to con-

Cooperative Extension; phone: 209-525-6800 email: tabecchetti@ucdavis.edu.

Minnesota Extension Works With Communities to Improve Water Quality – Wadena County residents were concerned about the water quality of Stocking Lake. Without data on the source of pollution, discussions on the topic became heated. Extension educators identified the various pollution sources but knew that just sharing the monitoring results wouldn't address the broader concerns of the community, or create a long-term solution. So, when bringing research findings to the residents for discussion, Extension also invited scientists, farmers, and community leaders to address common misconceptions and develop a plan. The meeting directly led to action: a farmer reduced runoff from his fields, individuals accepted responsibility for upgrading inad-



cerns that Cryptosporidium might enter the drinking water supply. East Bay Municipal Utility District (EB MUD) owns and manages the land around Pardee Reservoir, which supplies drinking water to the East Bay. Extension staff provided research-based information to help EB MUD manage rangelands around the reservoir, including a change in grazing practices to reduce Cryptosporidium risk and a water quality sampling program. Winter livestock grazing has been maintained, reducing invasive plant numbers, reducing fuel loads before fire season, and maintaining a viable rural industry, while protecting drinking water. Contact: Theresa Becchetti, Livestock/Natural Resource Advisor, University of California



Multi-state Project NCERA-148

Migration and Dispersal of Biota

Who is Responsible?

Researchers and Extension faculty at the following United States and Canadian Universities and ARES laboratories are involved in this project: AZ, IL, IA, ME, MI, MN, MS, NE, NY, OH, PA, TN, VA, WI, USDA/ARS, IA, USDA/ARS, TX.

Contact Information

Contact Names and Email addresses for stakeholders and scientists participating in this project may be viewed at: <http://fig.umn.edu/fig.v2/pages/appendix.cfm?trackID=3550>

The Administrative Advisor for the project is:

Dr. David B. Hogg
University of Wisconsin
College of Agricultural and Life Sciences
1450 Agricultural Hall
1450 Linden Drive
Madison, WI 53706
Email: dhogg@cal.wisc.edu
Phone Number: 608-262-9812

The USDA/ARS Administrative Advisor is:

Dr. Rick Meyer
National Program Leader, Entomology
Mail Stop 2220
1400 Independence Avenue
Washington, DC 20250-2220
Email: rmeyer@ars.ars.usda.gov
Phone Number: 202-401-4591



Knowing that infestations of western corn rootworm adults are somewhat limited played a role in the requirement that non-transgenic (NT) refuges for western corn rootworm be placed in or immediately adjacent to rootworm Bt corn. Information that properly placed refuge corn helps preserve pest susceptibility to Bt.



A recent genetics study using DNA markers has demonstrated that western corn rootworm is being repeatedly introduced to Europe from North America. These results highlight the role of transoceanic transport of harmful pest species and suggest that more attention should be paid to controlling pest species on intercontinental flight.

Demonstration of genetic similarity of western corn rootworm populations in the US led to modification of designs and objectives of ongoing population and gene flow studies in Illinois, France, and at EPA.

Deployment of beetle-infesting nematode traps for improved control of Japanese beetles will help reduce the economic impact of this invasive pest in nursery and fruit crops, home lawns, and public landscapes.

Understanding the dispersal capabilities of an arid soil-borne beetle will provide information critical to the deployment of appropriate management strategies aimed at minimizing further spread of this pest into the United States and Canada.

Dissemination of principles of aerobiology as they have been applied to soybean rust, through the recent paper in BioScience, will increase international awareness of research into pest movement and the collaborative work of members of NCERA-148.

Research on migration and dispersal of aster leafhopper, vector of a yellow disease of vegetable crops, has led to a pest monitoring and management program that has greatly reduced unnecessary applications of insecticides in Ohio vegetable crops and prevented disease loss.

Multi-state research with this project is funded by Hatch Act funds leading to Land Grant University Agricultural Experiment Stations by the USDA. Cooperative State Research Extension and Education Service. The NCERA-148 committee is administered through the North Central Association of Agricultural Experiment Station Directors. www.ncera.usda.gov

1/1/14

KANSAS STATE UNIVERSITY

Reporting is Science Communication!

- Two goals...
 - Help **non-scientists** who influence funding to understand results of our actions.
 - Help the reader (public) understand why they should care about your work (and science)!



How to report well...

- **DO IT!** Be proactive.
- “Begin with the end in mind.”
- K.I.S.S.
- Minimize jargon...
- Write lively!
- Assume your audience knows NOTHING!

REEReport... key sections!

- **Initiation vs. Progress vs. Final**
 - Be thorough.
 - Know your **Target Audience**.
 - Get your project **Classification** right.
 - Knowledge Areas (KA's!)
 - KA212! [Pathogens and Nematodes Affecting Plants](#)
 - KA216? [Integrated Pest Management Systems](#)
 - Integrated check box and effort.
 - Instruction (**NO!**)



REEport... Progress and Final

- Products
 - Outputs – like publications.
- Other Products
 - Outputs – like activities.

REEReport... key sections!

- **Accomplishments** (= outcomes/impacts).
 - First question?
 - *What was accomplished under these goals?*
 - Impact nugget(s).
 - Report by goal – include known changes.



AES Capacity Grant Webpage

Capacity Grant Webpage

<http://www.ag.k-state.edu/research/services/capacity-projects/index.html>

- College of Agriculture
 - Research - Research Services - AES Capacity Grants

Agricultural Experiment Station Capacity Grants

All faculty having Kansas Agricultural Experiment Station tenths are required to complete more of the following projects: (a) individual, (b) team, and/or (c) Multi-Team. KAES tenths should either develop and submit their own project or become a member of an existing project as soon as possible. New faculty should discuss options with the Research, and/or Project Director for the project they wish to join. Please contact the Research Director (tfayle@ksu.edu) with questions.

Research strengths
Research services
Environmental health and safety
Off-campus stations
K-State Research and Extension
News
Contact Us

UNIVERSITY



Capacity Grant Webpage

Kansas Project Identification

Projects must be assigned a number within NIFA's REEport system. Beginning late 2017, the nomenclature used for our capacity projects is listed below. The 2018 project number would be updated based on the year of submission to NIFA of the project initiation. Older projects will have different numbers until they expire.

- KS18HA***** - represents a Hatch funded project starting in 2018.
- KS18MS***** - represents a Hatch Multistate funded project starting in 2018, last digits will mimic Multistate number.
- KS18MC***** - represents a McIntire-Stennis project starting in 2018.
- KS18AH***** - represents an Animal Health project starting in 2018.

[Search a listing of K-State's projects](#)

Faculty Responsibilities and New Projects

Specific Funding Type Information

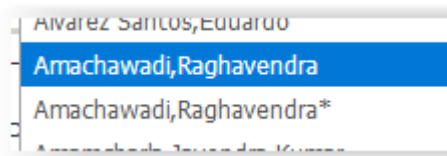
NIFA REEport Information

[Other REEport How-To's](#) (for departmental business managers)

KSU Capacity Grant Search

Capacity Grant Search

- Keyword will search any word or portion thereof
- Pull a name from the dropdown, faculty shown as leads have *
- Pull department name from the dropdown and see all projects in a department
- Pull KSU number from the dropdown and see all faculty on a project



Experiment Station Capacity Grant Search

Please contact Terri Fayle (tfayle@ksu.edu) with questions or edits to this information.

- Name* represents project director/lead.
- If the KSU # contains **, a project initiation has not yet been completed. Without the Initiation and NIFA approval, these projects are not yet active.
- If a project is included on the list with an end date that has past, that project has a pending final report unsubmitted.
- This listing SHOULD NOT be used to identify AES scientists within a department, there are faculty on AES projects without an AES appointment.

Keyword

Name

Department

KSU Number

| Dept Desc | Name | KSU # | MS # | End | Title |
|---------------------------------|---------------------------|-------|------|-----------|--|
| Animal Sciences & Industry | Bormann, Jennifer Minick* | KS552 | | 9/30/2020 | Genetic and Genomic Evaluation of Feet and Leg Structure in Seedstock Beef Cattle |
| Extension SE Area Ofc Chanute | Farney, Jaymelynn K | KS524 | | 7/31/2019 | Increasing the Efficiency of Forage Utilization by Grazing Beef Cattle |
| Biological & Agricultural Engr | Liu, Zifei | KS549 | | 9/30/2020 | Determining Air Pollutant Emission Rates and Downwind Concentrations from Cattle Feedlots |
| SE Agricultural Res Ctr Parsons | Lomas, Lyle W* | KS524 | | 7/31/2019 | Increasing the Efficiency of Forage Utilization by Grazing Beef Cattle |
| Biological & Agricultural Engr | Maghirang, Ronaldo G* | KS549 | | 9/30/2020 | Determining Air Pollutant Emission Rates and Downwind Concentrations from Cattle Feedlots |
| Animal Sciences & Industry | Rolf, Megan | KS552 | | 9/30/2020 | Genetic and Genomic Evaluation of Feet and Leg Structure in Seedstock Beef Cattle |



Faculty Responsibilities

Faculty Responsibilities

New Projects

Faculty Responsibilities

As part of the salary funding you receive to be a KAES (Kansas Agricultural Experiment Station) scientist, you are required to participate in a capacity project. NIFA uses these projects to review the work being accomplished by the effort (salary) they are paying for as well as get reports of the work's accomplishments for their records. Although there is not sufficient funding for all your project operating costs, your salary is still funded by NIFA and a project is required.

- Any publications or presentations based on the work produced from these projects must recognize NIFA funding, even though the funding only provides for salary. NIFA provides this language: "This work is/was supported by the USDA National Institute of Food and Agriculture, [insert project type, e.g. Hatch/Evans-Allen/McIntire Stennis] project [insert accession number]"
- Leverage your capacity grant for additional competitive funding
- New AES appointees MUST be on a project sometime during their first year at K-State
- Faculty are responsible for project initiations when needed
- Faculty are responsible for timely annual progress reports, the K-State deadline is December 31
- Faculty are responsible for timely final reports following the end of your project, the K-State deadline is December 31
- Faculty must notify KAES staff if their participation in a project changes
- Faculty must notify KAES staff if they are planning to leave K-State

New Projects

IMPORTANT: KAES is making a concerted effort to reduce the total number of projects we are managing. Accordingly, we request you first rule out Hatch or Hatch Multistate projects in which K-State already participates BEFORE requesting involvement in a new Hatch or Hatch Multistate. A good first step is to discuss potential projects with your Department Head.

Specific Funding Type Information

Specific Funding Type Information

- Hatch Multistate

- * How to participate
- * What is my username?
- * NIMSS instructions to add yourself to a multistate project

Specific Funding Type Information

Hatch Regular

Coming soon

Hatch-Multistate (MRF)

NIMSS (www.nimss.org) manages Multistate Research and Activities supported by the Kansas Agricultural Experiment Station (KAES) from the Hatch Multistate Research Fund (MRF) provided by the National Institute for Food and Agriculture (NIFA). The system can be queried regarding project details. NIMSS is separate from REEport. [REEport](#) is where you will process the Project Initiation (proposal) for your multi-state participation as well as submit your annual and final reports.

All expenses to multistate projects must be in line with 2 CFR 200 regulations and be **directly** related to the project's activities.

Beginning October 2018, allocations are being made to the departments for lead investigators based on the number of active projects existing in their department. There will NOT be an additional travel allocation. The amount provided to the department for each project is \$10,000. Only costs that can be directly related to a multistate project can be charged to these accounts. KAES MRF funds cannot be used for expenses related to CC, DC, and ERA projects. Travel to the annual meeting for research projects by the faculty member identified as the KSU official representative will be expected. If the official representative is unable to travel, another current faculty team member can travel in their place. Current faculty team members for a specific project can be identified in REEport or [here](#). If this alternative faculty team member traveling to the annual meeting is in another department, arrangements should be made for the department receiving the \$10,000 allocation to pay those travel costs. Ultimately, the \$10,000



NIFA's REEport Information

NIFA's REEport Information

- Logging in to REEport
- Drafting the Project Initiation
- Drafting the Progress Report
- Drafting the Final Report
- Project Change

Logging in to NIFA's REEport

- Navigate to portal.nifa.usda.gov.
- Your username is most likely your ksu.edu email, contact Dawn or Terri if you have trouble determining your username.
- If you do not recall your password, that can be reset with the link on the portal webpage.
- Once logged in, under Active Applications, click on REEport (SAES – Kansas State University).
- Once the flow chart appears, click on the tab or flow chart item you're going to work on.
- On all of the tabs within REEport there is a link at the bottom to a [Users Guide for Project Directors](#).

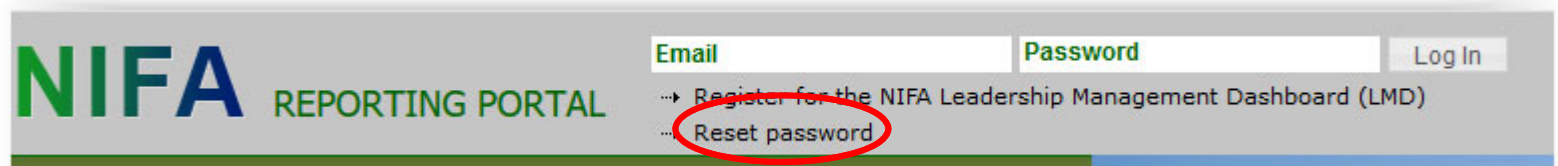
Drafting the Project Initiation

- Initiations act as your 'proposal' that gets submitted to NIFA. Once you're in the Project Initiation area, use the Create New radio button.
- The first step of creating an Initiation is choosing a funding type. If you are not working on a Multi-State project, it is likely you should choose Hatch. Only certain individuals would choose McIntire-Stennis or Animal Health. But if you are not certain, please contact Dawn or Terri. Once this item is chosen it cannot be changed. If you choose incorrectly, you have to start over. If you are working on a Multi-State and your project number is NOT available from the dropdown, wait until tomorrow and try again. NIMSS.org feeds information to REEport and we need to give it 24 hours to process.

NIFA's REEport

NIFA's REEport

- <https://portal.nifa.usda.gov>
- Historically, faculty have not logged into report, that's changed
- Almost everyone's username is their ksu.edu email
- If you need to reset your password, do that on the portal home page at the top



NIFA REPORTING PORTAL

Email Password Log In

→ Register for the NIFA Leadership Management Dashboard (LMD)

→ Reset password

NIFA's REEport

- Detailed information on KSU's capacity grant webpage on the major items you need to work on

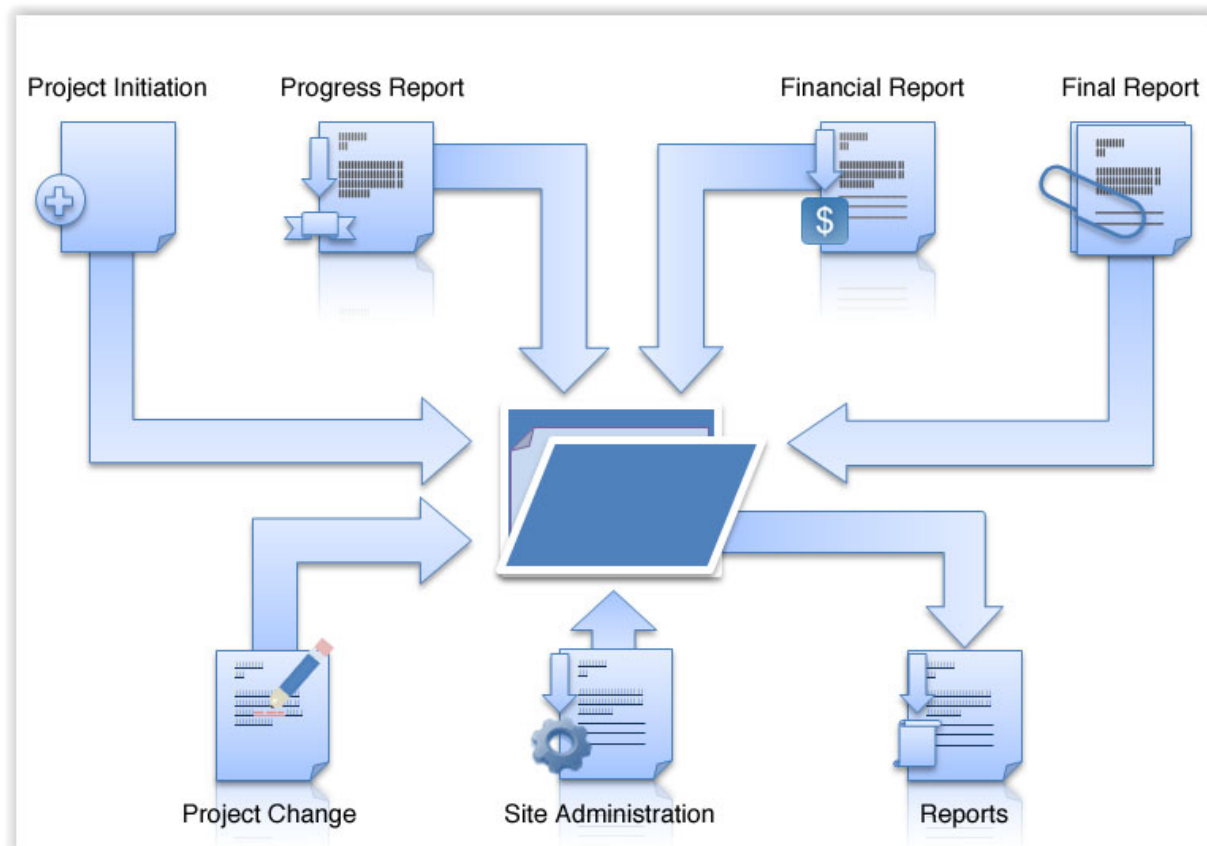
Active Applications

[Institutional Profile \(new Plan of Work, FY20 and beyond\)](#)

[Leadership Management Dashboard - LMD](#)

[REEport \(SAES - KANSAS STATE UNIVERSITY\)](#)

NIFA's REEport



NIFA's REEport


Track Progress Reports

Message Board

Your K-State contacts for questions on Reporting include Dawn Caldwell (caldwell@ksu.edu) or Terri Fayle (tfayle@ksu.edu). When it comes to reporting, the Accomplishments section is the most important field completed.

| | | | | | |
|---------------------------------------|----------------------|---|------------------------------------|------------------|----------------------|
| Accession Number | <input type="text"/> | Project Number | <input type="text" value="KS552"/> | Proposal Number | <input type="text"/> |
| Performing Department | <input type="text"/> | Funding Source | <input type="text"/> | Project Director | <input type="text"/> |
| <input type="button" value="Search"/> | | <input type="button" value="Clear Search"/> | | | |

[Expand All Folders](#) [Collapse All Folders](#)

 **212 Progress Report(s) in Draft** (1 match found)

| <u>Accn #</u> | <u>Project #</u> | <u>Reporting period end date</u> | <u>Grants.gov #</u> | <u>Proposal #</u> | <u>Title</u> | <u>Proj. Dir</u> | <u>Funding</u> | <u>View</u> |
|---------------|-----------------------|--------------------------------------|---------------------|-------------------|---|-------------------|----------------|---------------------|
| 1007245 | KS552 | September 30, 2018 | (N/A) | (N/A) | Genetic and Genomic Evaluation... | Bormann, Jennifer | HATCH | PDF |

NIFA's REEport

- Progress reports show you ONE reporting period at a time
- The Final Report shell is always available
- In the final year, there is a Progress AND Final report shell available, submit ONLY the Final

212 Progress Report(s) in Draft (1 match found)

| <u>Accn #</u> | <u>Project #</u> | <u>Reporting period end date</u> | <u>Grants.gov #</u> | <u>Proposal #</u> | <u>Title</u> | <u>Proj. Dir</u> | <u>Funding</u> | <u>View</u> |
|---------------|------------------|--------------------------------------|---------------------|-------------------|--|-------------------|----------------|-------------|
| 1007245 | <u>KS552</u> | September 30, 2018 | (N/A) | (N/A) | <u>Genetic and Genomic Evaluation...</u> | Bormann, Jennifer | HATCH | <u>PDF</u> |

NIFA's REEport

- NIFA instructions inside REEport

The screenshot shows the 'Target Audience' section of the NIFA REEport. At the top, it says '* Target Audience' and 'Fields marked with an asterisk (*) are required'. Below this are links for 'View past Progress Reports' and 'View Project'. A navigation bar contains '« Previous', 'Save', and 'Next »'. The main text area has a label 'Provide a description of the target audience(s) reached by your efforts during this reporting period.' followed by a 'More...' link, which is circled in red. A 'Page Help' popup is open, containing the following text:

Target Audience | Page Help

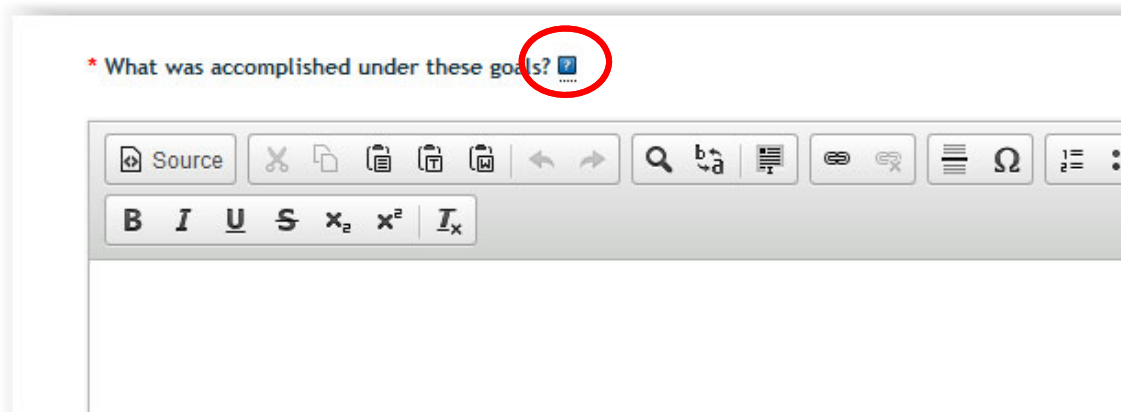
The target audience(s) you describe should include only those that your efforts reached during the current reporting period; this may mean that the audiences you list are only a subset of the all those you included on your project initiation.

Target audiences include individuals, groups, market segments, or communities that will be served by the project. Where appropriate, you should also identify population groups such as racial and ethnic minorities and those who are socially, economically, or educationally disadvantaged.

Efforts include acts or processes that deliver science-based knowledge to people through formal or informal educational programs. Examples include: formal classroom instruction, laboratory instruction, or practicum experiences; development of curriculum or innovative teaching methodologies; internships; workshops; experiential learning opportunities; extension and outreach.

At the bottom of the popup are links for 'via Firefox or Internet Explorer 11' and 'Guide for P...'. The background form also shows a second navigation bar with '« Previous', 'Save', and 'Next »'.

NIFA's REEport



* What was accomplished under these goals? ?

Source [Rich Text Editor Icons]

B I U S x₂ x² I_x

NIFA is not consistent about how they represent more information is available, sometimes a question mark, and sometimes “more”

Accomplishments | What Was ...

In this section, NIFA defines Accomplishments as impacts and outcomes achieved as a result of the project AND the results of the experiments that led to the impacts and outcomes.

At the beginning of this box, before information on specific goals and objectives, include a statement of 1 to 2 paragraphs describing the **IMPACT** of your project. This statement will be a primary tool for briefing leadership and legislators about what has been accomplished with the public funding invested in grant programs. Refer back to the non-technical summary you provided at the outset of your project. This impact statement should reflect the results and conclusion of your work that will provide benefits to broad audiences. It is imperative that this portion of your report be written in plain, non-technical language. Please do feel free to use numbers that will be meaningful to non-scientific audiences such as community leaders, politicians, taxpayers, and farmers.



Questions?

For follow up questions contact Terri Fayle
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