

How to Login and Register for An Event

- Go to www.JudgingCard.com and enter the login information that you received from your teaching partner OR from a staff member at JudgingCard. This username is often just your chapter number with capital letters (TX0001) for the username and password.



- Once you're logged in, click the link to "Event Registration and Information". This will show you a calendar of all the events in your state.



- Find the specific event you would like to register for and click the link the calendar link to view the registration

Fall 2018				Spring 2019			
Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
April 2019							
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
1 E-Pass CDE Online Vet Science Conference New Jersey FFA Horse Evaluation CDE	2 Kansas FFA Online Vet Med Contest Arkansas FFA Online Veterinary Contest Hawaii Central Veterinary CDE Hawaii Veterinary Students Meet NCO AAEP Assoc. Exh., Luncheon Events NCO (State, County, Local) West of the 8-Base CDEs	3 Alabama FFA State Land CDE CAIS FFA Online Vet Med Contest Oregon FFA Online Veterinary Contest Purdue FFA Online Veterinary Contest Hawaii Central Veterinary CDE Hawaii Veterinary Students Meet NCO AAEP Assoc. Exh., Luncheon Events NCO (State, County, Local) West of the 8-Base CDEs	4 Alabama FFA State Land CDE CAIS FFA Online Vet Med Contest Oregon FFA Online Veterinary Contest Purdue FFA Online Veterinary Contest Hawaii Central Veterinary CDE Hawaii Veterinary Students Meet NCO AAEP Assoc. Exh., Luncheon Events NCO (State, County, Local) West of the 8-Base CDEs	5 Alabama FFA State Land CDE CAIS FFA Online Vet Med Contest Oregon FFA Online Veterinary Contest Purdue FFA Online Veterinary Contest Hawaii Central Veterinary CDE Hawaii Veterinary Students Meet NCO AAEP Assoc. Exh., Luncheon Events NCO (State, County, Local) West of the 8-Base CDEs	6 Alabama FFA State Land CDE CAIS FFA Online Vet Med Contest Oregon FFA Online Veterinary Contest Purdue FFA Online Veterinary Contest Hawaii Central Veterinary CDE Hawaii Veterinary Students Meet NCO AAEP Assoc. Exh., Luncheon Events NCO (State, County, Local) West of the 8-Base CDEs	7 Alabama FFA State Land CDE CAIS FFA Online Vet Med Contest Oregon FFA Online Veterinary Contest Purdue FFA Online Veterinary Contest Hawaii Central Veterinary CDE Hawaii Veterinary Students Meet NCO AAEP Assoc. Exh., Luncheon Events NCO (State, County, Local) West of the 8-Base CDEs	8 Alabama FFA State Land CDE CAIS FFA Online Vet Med Contest Oregon FFA Online Veterinary Contest Purdue FFA Online Veterinary Contest Hawaii Central Veterinary CDE Hawaii Veterinary Students Meet NCO AAEP Assoc. Exh., Luncheon Events NCO (State, County, Local) West of the 8-Base CDEs

Green links are registrations that are live. Any event names in bold are events that your chapter has already registered for. Blue registrations are closed or not yet open. Black event names (that you can't click) are events that you can't register for (because they are in another district or there is no registration).

4. After clicking the link on the calendar, you can see which contests are available and begin registering your chapter by clicking "Online Registration".

Texas Tech Invitational CDEs Saturday, April 6, 2019	
Online Registration Link:	Online Registration Administration
Registration Status:	Open
Location:	Lubbock, TX
Online Registration Starts*:	1/9/2019 8:00 AM
Late Registration Starts*:	3/29/2019 11:59 PM
Registration Closes*:	4/3/2019 11:59 PM
*These dates are subject to change by the event host.	
Registration will open/close automatically:	Yes
Entry fees billed to JudgingCard.com account:	Yes
Registration Information Contact:	See Flyer
Payment Mailing Address:	Ewell Educational Services, Inc. PO Box 3298 Glen Rose, TX 76043-3298
Other Information:	

5. Enter students in each event by clicking "Registration". Add the number of contestants, choose your own name from the advisor drop down and enter students. Some events will require student names, and some won't. **Always click "Submit Entry".**

Invoice #9999-8293
Texas Tech Invitational CDEs
4/6/2019
9999: Administrator

Event Name	Cost	# Registered	Total Cost	Options
Cotton Workshop	\$12.00 / Student	0	\$0.00	Registration Closed
Cotton Workshop Waitlist	\$0.00 / Student	0	\$0.00	Registration Waitlist
Dairy Foods Contest	\$12.00 / Contestant	0	\$0.00	Registration
Floriculture	\$12.00 / Contestant	0	\$0.00	Registration
Livestock Contest (High School)	\$12.00 / Contestant	0	\$0.00	Registration
Livestock Contest (Non High School)	\$12.00 / Contestant	0	\$0.00	Registration
Meat Evaluation Contest	\$20.00 / Contestant	0	\$0.00	Registration
Poultry Contest	\$12.00 / Contestant	0	\$0.00	Registration
Wool Contest	\$12.00 / Contestant	0	\$0.00	Registration
Scan Sheets Purchased Onsite	\$2.00 / Sheet	0	\$0.00	Registration
TOTAL		0	\$0.00	

Number of Teams:

Price per Team: **\$0.00**

Advisor for this entry: (Please Select) ▼

Names:

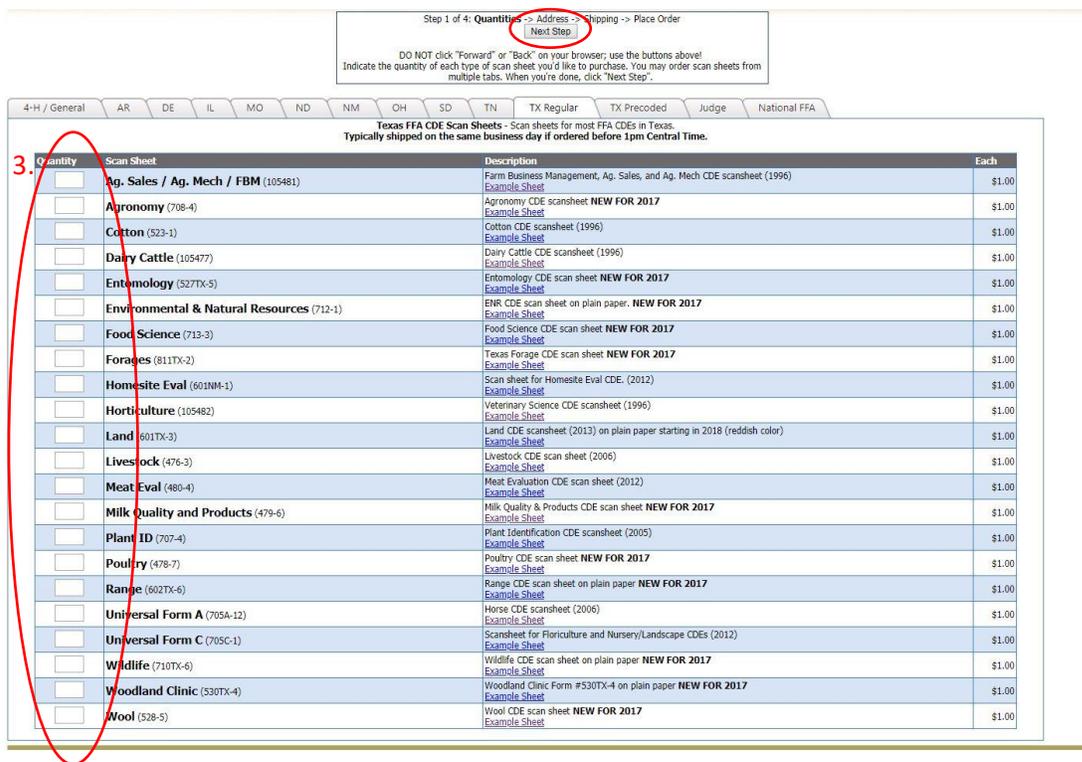
#	First Name	Last Name
1		
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How to Order Scan Sheets

- Go to www.JudgingCard.com and enter the login information that you received from your teaching partner OR from a staff member at JudgingCard. This username is often just your chapter number with capital letters (TX0001) for the username and password.



- Click the "Order Scan Sheets" icon to view a list of all the sheets available in your state. Each sheet is listed with information on which events the scan sheet is used for. Always make sure you know which sheets you need for which CDE.



- Type the quantity of each sheet you would like to order in the open box on the left. When you have put in the quantities for each sheet you want to order, click "Next Step".

- On the next screen, type in a physical address that can accept UPS packages. This is usually the address of your school. Then, click “Next Step”.

Step 2 of 4: Quantities -> Address -> Shipping -> Place Order
 Previous Step **Next Step**

Please provide a physical delivery address for UPS shipping. Actual shipping costs will be calculated based on your address.

Shipping Address	
Name: <i>(Required)</i>	<input type="text"/>
Company: <i>(Required)</i>	<input type="text"/>
Address: <i>(Required)</i>	<input type="text"/> <input type="text"/> <input type="text"/>
City, State, Zip: <i>(City Required)</i> <i>(State Required)</i> <i>(Zip Required)</i>	<input type="text"/> <input type="text"/> <input type="text"/>
Phone:	<input type="text"/>
Email Address:	<input type="text"/>
Billing Reference Number: <i>(optional PO Number)</i>	<input type="text"/>

UPS cannot deliver to PO Boxes. Residential addresses typically have higher shipping cost than Business addresses.

An invoice will be included with your order. Please coordinate the paperwork process to have a check mailed. Or, you may pay by Credit Card by clicking "My Account" at www.JudgingCard.com after you've completed the order.

- Lastly, you will choose the type of shipping you need. This will depend on how quickly you need your scan sheets delivered. Always order at least a week before the event your students will need scan sheets for. Click “Next Step” one last time to place your order!

Step 3 of 4: Quantities -> Address -> Shipping -> Place Order
 Previous Step **Next Step**

The costs for various shipping methods are shown below.

Items Ordered: 1 Estimated Weight: 0.16 lbs

Shipping Methods	Cost	Description
Select UPS Ground	\$12.00	Delivery in 1 day for most locations in Texas. Transit Time Map
Select USPS Priority Mail	\$7.00	United States Postal Service Priority Mail Typical delivery in under a week.
Select UPS 2nd Day Air	\$25.00	Delivery on second business day after your order ships.
Select UPS Next Day Air Saver	\$35.00	Delivery by 3:00 p.m. or 4:30 p.m. to commercial destinations after your order ships.
Select UPS Next Day Air	\$35.00	Delivery on the next business day after your order ships.
Select UPS Three-Day Select	\$16.00	Delivery in three days after your order ships.

Where to Find Invoices for Your Accounting Department



Date	Details	Credits	(Debits)
	2018 Ending Balance		\$471.00
01/11/19	Qbank Subscription - National Poultry CDE - Question Bank, Math Scenarios and Training Videos TX -		\$100.00
01/14/19	Inv 840-5011: WGLS Livestock Judging Contest		\$60.00
01/18/19	Payment/Credit	\$100.00	
01/21/19	Qbank Subscription - National Veterinary Science CDE - Instrument ID & Question Bank TX - Weimar		\$50.00
01/21/19	Qbank Subscription - Texas Floriculture CDE - Plant ID, Tool ID & Question Bank TX - Weimar		\$50.00
01/21/19	Scan Sheet Order #4549957		\$28.50
01/22/19	Inv 840-8455: Blinn Invitational CDE		\$252.00
01/22/19	Inv 840-8434: Prairie View A&M University Invitational CDEs		\$130.00
01/27/19	Inv 840-5003: Florence FFA Online Ag Comm and Food Science Contest		\$25.00
01/27/19	Inv 840-8984: James Madison Floral Invitational - Evening		\$56.00
01/27/19	Inv 840-8659: White Oak-Gilmer FFA Invitational Double-Header CDE Contest		\$0.00
01/27/19	Inv 840-8983: Tompkins CDE Invitational		\$72.00
01/27/19	Inv 840-8148: Inoram FFA Wildlife Double Header		\$96.00
01/29/19	Inv 840-8365: Cibola Creek FFA Invitational CDEs		\$45.00
01/29/19	Inv 840-8517: Florence/La Vernia Heat Judging Invitational		\$75.00
01/29/19	Inv 840-8367: Clear Falls FFA Floriculture Invitational - Evening Contest		\$48.00
01/29/19	Inv 840-5033: Royal FFA CDE Invitational		\$48.00
02/01/19	Inv 840-8305: SHSU Invitational CDEs		\$48.00
02/01/19	Payment/Credit	\$85.00	
02/04/19	Scan Sheet Order #4590025		\$51.00
02/05/19	Inv 840-8126: Katy FFA Invitational Poultry Judging Contest		\$84.00
02/05/19	Inv 840-8982: Bell County Youth Fair Livestock Judging Contest		\$140.00
02/06/19	Scan Sheet Order #4592498		\$0.00
	Current Balance		\$1742.50

Invoices can be found under the “My Account” icon. By clicking on the individual line items, you can open and print specific invoices for your accounting department. The ag teacher is responsible for turning these invoices into the school district and making sure that they are paid in a timely manner.

Things to Remember About JudgingCard

- Resetting your JudgingCard password will reset your AET (The Agricultural Experience Tracker) password. The login information for the two systems is the same.
- JudgingCard balances are due at the same time as Texas FFA balances. If you owe money to Texas FFA or JudgingCard, both accounts will be locked after payment deadlines.
- You (as an ag teacher) are responsible for turning in all your invoices to your school district's accounting office. We won't send invoices in response to purchase orders or contact your accounting office about unpaid bills.
- If you are the new teacher in a single teacher program, you will need to contact info@judgingcard.com to get added to the account and to reset the password.